

BHARAT DYNAMICS LIMITED
KANCHANBAGH::HYDERABAD

(Office of General Manager (Personal & Administration))

Ref:BDL/04/51/11/C-P&A

Date:27 July 2011

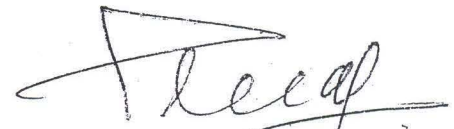
PC No: 24/2011 dated 27 July 2011

Sub: BDL Travelling Allowance Rules.

Ref: PC No. 13/2011 dated 01 April 2011

Addendum to Bharat Dynamics Employees Travelling Allowance Rules 2011 is enclosed here with as **Annexure-I**. This will be part and parcel of BDL Travelling Allowance Rules 2011, circulated vide PC No:13/2011 dated 01 April 2011.

2. This will come into force with effect from 20 May 2011 in respect of Directors and CMD.



(PPC AJAY KUMAR)
GENERAL MANAGER (P&A)

STANDARD DISTRIBUTION

HINDI VERSION FOLLOWS

ADDENDUM TO BHARAT DYNAMICS EMPLOYEES
TRAVELLING ALLOWANCE RULES 2011
(w.e.f 20 May 2011)

Following additions are incorporated :

PART-II
TRAVELLING ALLOWANCE

1. Table under Para 7.1

Category	Entitled class of Accommodation
A	Executive class in Air or AC 1 st Class by train in case of domestic travel and Executive/business/club class in case of foreign travel.

2. Table under Para 7.2.1

Category	Mode	Fare
A	Taxi	Actual taxi fare by Indigo, Toyota, Carolla, Camri, Honda City, Esteem or equivalent AC Car

3. Table under Para 7.2.2

Category	Mode	Fare
A	Taxi	Actual taxi fare by Indigo, Toyota, Carolla, Camri, Honda City, Esteem or equivalent AC Car

4. Table under Para 7.2.5

Category	Entitlement
A	In case where the above journeys are undertaken in their own conveyance reimbursement will be made @Rs.12/- per km for car in respect of CMD and Directors

5. Table under Para 7.3

Category	Entitlement by Steamer/Ship
A	Highest Class

6. Table under Para 8.1.1

Category	A1 or A Class Cities	B or other Cities
A	Rs.700	Rs.500

Or

Actuals on submission of bills towards food and incidentals subject to a maximum of Rs2500/- per day plus cash allowance of Rs200/-towards tips etc per each day of stay in hotel.

7. Table under Para 8.2.1

Category	A1 or A Class Cities	B or other Cities
A	Actuals	Actuals

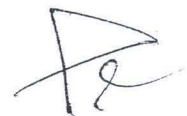
PART-III
TRAVEL ON TRANSFER

8. Table under Para 10.5.1

Category	Maximum to be carried by Goods Train
A	Full four wheeler wagon or 6000 kgs by Goods Train or one double container

9. Table under Para 10.5.7

Category	Entitlement
A	Motor Car / Motor Cycle / Scooter



PART-V

LOCAL TRAVEL AND TRAVEL TO BG FROM KBC AND VICE VERSA

10. Table under Para 12.1.1

Category	Mode	Fare
A	Taxi	Actual taxi fare by Indigo, Toyota, Carolla, Camri, Honda City, Esteem or equivalent AC Car

PART-VI

FOREIGN TRAVEL EXPENSES ON FOREIGN TOUR

11. Table under Para 13.2.3

Category	Group of Countries / Rates (in US\$)		
	Group-A	Group-B	Group-C
A	500	450	400

PART-IX

TRANSFER TA ON SUPERANNUATION / RETIREMENT / DEATH OF AN EMPLOYEE

12. Table under Para 15.2

Category	Amount
A	One last drawn basic + Rs.18000/-

-X-X-X-

