

ENROLMENT FORM

Date :

The P&A Head,
Bharat Dynamics Limited,
_____ Division/Office.
_____.

Dear Sir,

Sub: Enrolment to become a member of the **"BDL Non Executives Post Superannuation Medical Benefit (PSMB-III) Scheme"** for Non-Executives separated on or after 01 Jan 2007.

Ref: Annexure-I to P.C. No. 29/2016 dated 03 Nov 2016.

I request you to enroll me and my spouse (strike off the words not applicable) to become member(s) of the **"BDL Non Executives Post Superannuation Medical Benefit (PSMB-III) Scheme"** for Non-Executives separated on or after 01 Jan 2007. My / our (strike off whichever is not applicable) particulars are duly filled in as indicated in Appendices – A1 and A2 to this letter. I am enclosing copies of the following Certificates (indicate below);

- a)
- b)
- c)
- d)
- e)

2. Further, Challan / DD No. _____ dated _____ towards the Registration Fee of Rs. 100/- / Rs.200/- (strike off whichever is not applicable) is enclosed.

Thanking you,
Yours truly,

(Signature)

Place:
Date:

Name:
Address:

PARTICULARS TO BE FURNISHED BY RETIRED EMPLOYEES FOR ENROLMENT INTO THE "BDL NON-EXECUTIVES POST SUPERANNUATION MEDICAL BENEFIT (PSMB-III) SCHEME" FOR NON-EXECUTIVES SEPARATED ON OR AFTER 01 JAN 2007.

Enrolment of (Select one):

Separated Employee & Spouse Separated Employee alone Widow / Widower of separated employee

Affix a recent passport size photograph of the Rtd. Employee here

Affix a recent passport size photograph of the Spouse of the Rtd. Employee

Sl No.	Particulars (to be filled in by the beneficiary)			
Personal Details :				
1	Name of the Separated Employee (in Block Letters) :			
2	Ex-Staff No. (at the time of superannuation) :			
3	Date of Birth (DD/MM/YY) :	4	Age :	_____ Years _____ Months _____ Days
5	Name of the Spouse (if applicable) :			
6	Date of Birth (DD/MM/YY) :	7	Age of Spouse :	_____ Years _____ Months _____ Days
8	Permanent Address :		Address for Communication	
9	PIN Code :		PIN Code :	
10	Phone No. (Land Line with STD Code):		Mobile No. :	
11	E-mail-id :			
Bank Details :				
12	Account No. :			
13	Name of the Bank & Branch :			
14	IFSC Code of the Branch :			
Service particulars of the Employee :				
15	Date of Joining BDL :		16	Date of Retirement from BDL :
17	Total years of service in BDL :		Years	Months
18	Separated Mode (Strike off which ever is not applicable)		Superannuation / Voluntary Retirement / Optional Retirement / Terminated on account of Continued ill-health / Resignation / Dismissal from Service / Death (in case of spouse of deceased employee) / Other.	
	Indicate the reason if "Other"			

Contd...2

19	Designation and Grade at the time of Leaving BDL:	Designation: Grade :	
20	Division / Office & Dept. in which last worked :	Division / Office :	
		Dept. :	
Service particulars of Spouse :			
21	Organisation in which spouse is employed :		
22	Whether the Ex-employee is covered under the Medical Benefit Scheme, if any, applicable to his / her spouse or children from his/ her Company :	Yes / No (Strike off whichever is not applicable)	If yes, Monetary ceiling for the same
Payment of Registration Fee :			
24	Challan / DD No. :	Bank:	25 Date :

Declaration : I declare that the given details are true and correct to the best of my knowledge. In case if any of the above details are found to be false, the Management is at liberty to take any action against me.

(Signature of the Ex-employee with Name & Date)

(Signature of the Spouse with Name & Date)

List of supporting Documents in respect of the particulars indicated in Appendix-A

Self attested Copies of Documents as indicated below, are required to be enclosed with the enrolment form:

Sl.No.	Criteria	Copies of Certificate required	Indicate Certificate(s) produced by the Ex-executive
1	Proof of Name, Address, Date of Birth & Photograph	<p><u>1) Separated Non-Executive employees:</u> Copy of Voter ID card / Ration Card / Driving Licence / Passport / Aadhar Card or any other Photo ID Card(issued by Govt. or Govt. Agencies) indicating Name, Address, Date of Birth & Photograph.</p> <p><u>2)Spouses:</u> Photo ID Card indicating Name, Address, Date of Birth, Photograph, Name of Spouse and relationship with the retired Executive. If the relationship is not mentioned in the ID Card, a Relation Certificate from Panchayat / Municipal / Corporation Authorities is also to be enclosed.</p>	
2	Service particulars in BDL	<p>i) Any Certificate(s) / Letter(s) issued by BDL indicating Date of Joining, Date of relieving, Mode of Relieving etc., Relieving letter & Service Certificate can be submitted for this purpose.</p> <p>-----</p> <p>ii) In respect of those Ex-Non-Executives with less than 15 years of service in BDL, experience certificate from other CPSEs, if applicable to be produced. The total service in continuity in CPSEs should be 15 years or more in respect of Executives retired on or after 01 Jan 2007.</p> <p>-----</p> <p>ii) Widows of Ex-Non-Executives also need to submit the requisite documents at Sl. No. 2 (i) & (ii) as applicable.</p> <p>-----</p> <p>iv)Widows of Non-Executives who died while in service need to submit any document issued by the company in this regard.</p> <p>-----</p> <p>v) Document(s) in respect of service in CPSE(S) before joining BDL, indicating the period of Service (necessary only if period of Service in BDL is less than 15 years)</p>	

* Minimum of 15 years service in continuity in CPSEs in mandatory for enrollment in respect of Non-Executives separated on or after 01 Jan 2007, except in cases of death and termination on the grounds of continued ill-health.

For any further queries in this regard, Welfare Department may be contacted.

(Signature of the Ex-Non-executive with Name & Date)