



BHARAT DYNAMICS LIMITED
KANCHANBAGH UNIT
HYDERABAD

BDL/0183/04/Optional Trade/ APP-2020

Date: 10 MAR 2019

NOTIFICATION

Subject: Engagement of Optional Trade Apprentice as Executive with MBA in Human Resources or Marketing or Material Management at BDL Kanchanbagh/Bhanur under Optional Trade Apprenticeship Programme- Reg.

Online applications are invited from the eligible candidates as Executive with specializations in Human Resource or Contracts and Procurement or Marketing) as optional Trade Apprentices under Apprenticeship Act 1961 through (<http://apprenticeshipindia.org>).

1. **Vacancies:** Discipline wise No. of vacancies are furnished here under:

| S.No. | Optional Trade | No of vacancies |
|-------|-------------------------------------|-----------------|
| 1 | EXECUTIVE (Human Resource) | 12 |
| 2 | EXECUTIVE (Contracts & Procurement) | 12 |
| 3 | EXECUTIVE (Marketing) | 04 |
| TOTAL | | 28 |

2 **Educational Qualification:**

EXECUTIVE – (Human Resource)

Passed in MBA(HR)/MSW/Post Graduate Diploma in Personnel Management /Personnel Management & Industrial Relations (Two years' full time course) from recognized University/Institution.

EXECUTIVE -(Marketing)

Passed in MBA Marketing/Post Graduate Diploma in Marketing Management (2 Years full time course) from recognized University/Institution.

EXECUTIVE- (Contracts & Procurement)

Passed in MBA (material Management) (2 Years full time course) from recognized University/Institution.

Preference will be given to the candidates who are well Versed in MS Office.

3. **Age:** Candidate must not be less than 18 years of age and not more than 25 years of Age as on 24 March 2020 in case of (UR) candidates.

Age Relaxation

| Category | Relaxation |
|----------|------------|
| SC | 5 years |
| ST | 5 years |
| OBC | 3 years |
| PWD | 10 years |

4. Instructions for applying Apprenticeship in the Portal.

- The Candidates have to register as an apprentice in the NSDC Portal (<http://apprenticeshipindia.org>) and complete his/her profile and search and apply for apprenticeship opportunity to Bharat Dynamics Limited, Kanchanbagh (Reg.No-E01203600003).
- For enquires and issues related to portal, candidates are requested to contact helpline numbers mentioned in the portal mentioned above. BDL will not be able to address such issues.
- In case of any discrepancy in these details, the same may please be corrected before the last date of registration i.e.24 March 2020, otherwise your application will not be considered.

5. Mode of Selection: Selection of eligible candidates for imparting training under the Apprentice Act 1961 will be based on Merit as detailed below:

- List of candidates applied for various discipline will be drawn separately.
- A common Merit List will be prepared for each discipline based on the marks scored in the interview by the eligible candidates as per the essential qualification.
- Date of Interview will be informed through Email-ID/Mobile number as mentioned in the portal.

6. Training & Stipend: The selected candidates will be engaged for a period of 1 year. Training will be arranged in accordance to the standards & syllabus prescribed by Central Apprenticeship Council.

7. The selected candidates will be paid the monthly stipend of RS. 16,000/- per month all-inclusive at the prescribed rate as per extant Instructions.

8. Physical Standards: Candidate selected should require passing the prescribed Medical Examination as per rules in force before inducting to the training course.

9. Other Conditions:

- a) Original Certificates like Educational, Date of Birth, Community etc. to be produced by the candidate for verification, as and when required.
- b) Reservation for SC/ST/OBC/PWD per Apprentices Act 1961 will be applicable.
- c) No TA/DA will be paid to the candidates.
- d) Duration of training period for the notified discipline will be of one year as per norms.
- e) BDL is having the right to reject the application/candidature of the candidate at any stage of the selection process.
- f) At a later stage, if it is found that the candidate is not fulfilling the eligibility criteria his/her candidature will be summarily rejected and he/she will be disqualified.
- g) Management reserves the right to increase or decrease the number of vacancies notified as per the requirement.

h) Candidate applying after the due date Kanchanbagh (**Reg.No-E01203600003**) will not be considered.

i) Please bear in the mind that this opportunity is not an employment. This is an opportunity to develop the employability skills among the candidates under skill development.

j) During training period, the optional trade apprentice is governed by the rules and regulation of Bharat Dynamics Limited.

k) For any other queries or clarification kindly contact 040-24587917.

Sd/
Apprentice Cell-KBU