

भारत डायनामिक्स लिमिटेड BHARAT DYNAMICS LIMITED
निगम कार्यालय CORPORATE OFFICE
गच्छि बाउली GACHIBOWLI :: हैदराबाद HYDERABAD

मानव संसाधन HUMAN RESOURCES

Ref: BDL/04/C-HR/2021

Dt: 08.04.2021

CIRCULAR

Sub: Preventive measures to contain the spread of COVID-19 – Vaccination for Employees regarding – Reg

Management is issuing instructions from time to time regarding the preventive measures to contain the spread of COVID-19.

2. BDL has organized vaccination facility at our Kanchanbagh Unit for employees and at Bhanur Unit for employees and their family members based on the strategy adopted by Government for prioritizing the group for vaccination and currently all the persons of the age of 45 years and above can participate in the vaccination exercise.

3. In view of the above, all the employees of the age of 45 years and above are hereby advised to get them vaccinated, so as to effectively contain the spread of Covid-19. They shall intimate Unit-HR immediately after taking vaccination. They are further advised to continue to follow the Covid social appropriate behavior even after vaccination.

5. Unit-HR Heads are required to submit report to the undersigned on number of employees taken vaccination till date and further on daily basis in the enclosed format.

Syed Raffi
(SYED RAFFE)

GENERAL MANAGER (HR)

Distribution:

- All concerned

Copy for kind information of:

- D(T)/D(P)/D(F)/CVO
- EA to CMD- for kind information of CMD

DAILY REPORT ON VACCINATION UPTO <DATE>

UNIT: CORPORATE/KBU/BU/IBU/VU

SL. No.	Category	No. of person of the Age of 45 Years and above.	Total No. of vaccinated as on date.
1	Executives		
2	Non Executives		
3	Others		
TOTAL			

(Signature)
Head (UNIT-HR)

To
GM (HR)