



**भारत डायनामिक्स लिमिटेड BHARAT DYNAMICS LIMITED**  
**गच्चीवाऊली :: हैदराबाद GACHIBOWLI :: HYDERABAD**  
निगमित - मानव संसाधन (प्रतिभा अर्जन एवं संगठनीय विकास)  
**CORPORATE - HR (TALENT ACQUISITION & CAREER PROGRESSION)**

संदर्भ : BDL / C- HR (TA & CP)/ED (Prod.)/2021

दि. Date: 01.07.2021

**Sub: Notification – Recruitment for the post of Executive Director (Production) in the pay scale of Rs. 1,20,000 - Rs. 2,80,000/- on immediate Absorption basis from serving / recently Retired Officers of Indian Armed Forces – Reg.**

-X-X-X-X-X-

BDL has sent request letters to the following Agencies / Authorities to sponsor suitable Serving / Recently Retired Officers of Indian Armed Forces for the post of Executive Director (Production) in Grade-IX .

1. The Joint Secretary (G), MoD
2. The Directorate of Personnel, Army HQ
3. Chief of Personnel, Naval HQ
4. The Air Officers Personnel, Air HQ
5. DGR, MoD
6. DESA, IHQ of MoD (Navy).
7. DDOP (OA &R) - I, Integrated HQ of MoD.
8. Deputy Director Branch / MSX

2. In view of the above, interested Serving / Recently retired Officers who have completed / completing minimum 3 years service in the rank of Brigadier in Indian Army or Commodore in Indian Navy or Air Commodore in Indian Air Force as on 29.06.2021 may read carefully the QR (Annexure-I) and eligible candidates have to submit duly-filled-in application form in the prescribed Format (Annexure – II) through the above said Agencies / Authorities. Applications which are not sponsored by the appropriate Agencies / Authorities will not be considered for selection process.

3. Further, the above Agencies / Authorities are requested to forward duly-filled-in Application(s) in the prescribed Format along with copy of Educational / Technical Qualifications and copies of CR Dossiers of individual Candidates for the last 03 preceding years to Sr. Manager, C-HR(TA&CP), Corporate Office, Bharat Dynamics Limited, Gachibowli, Hyderabad-500 032, Telangana State on or before 31-July-2021.

  
01-07-2021

(P. SRINIVAS RAO)

SM, C – HR (TA & CP)

Contact: 040 23456 116 / 131

e-mail: [hrcorp-careers@bdl-india.in](mailto:hrcorp-careers@bdl-india.in)

**ANNEXURE - I**

**QUALIFICATION, EXPERIENCE & TERMS & CONDITIONS OF APPOINTMENT  
OF SERVING OFFICER FOR THE POST OF  
EXECUTIVE DIRECTOR (PRODUCTION) IN BDL**

- 
- Designation** : Executive Director (Production)
- Pay Scale** : Grade-IX (Rs.1,20,000 - 3% - 2,80,000)
- No. of Post** : One (01)
- Qualification** : The applicant should be an Engineering Graduate preferably in Mechanical / Electronics / Aeronautical / Production Engineering with good academic record from a recognized University/ Institution. Applicants with MBA Qualification will have an added advantage.
- Rank** : Officers who have completed / completing minimum 3 years service in the rank of **Brigadier** in Indian Army or **Commodore** in Indian Navy or **Air Commodore** in Indian Air Force as on 29.06.2021.
- Age** : The maximum age of the candidate including all relaxations as applicable should not exceed 57 years of age as on 29.06.2021.
- Nature of Experience** :
- i. The candidate for ED (Production) must have had experience of repair Organisation / Production Units / Base workshops in Armed Forces.
  - ii. Work experience in R&D and Quality Assurance will be an added advantage.
  - ii. The candidate should have had functional experience in one or more of the following areas:
    - a) Guided Missiles Technology /Torpedoes
    - b) Ground Support Equipments
    - c) BMP/T-90s Tank
    - d) Electronic Warfare
    - e) Should have also worked in "Service Head Quarters" for sufficient duration.
    - f) Should be well versed with latest production and process techniques.

  
01-07-2021

Contd...

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- Job Description:**
- i. Drive overall plant performance to meet MoU targets while ensuring quality standards.
  - ii. Be accountable for designing and developing work of highest calibre with the team.
  - iii. Providing leadership and direction to production management and employees to continuously improve quality, reduce wastage, rejection and re-work, increase through put, reduce cost, maintain inventories as per set norms.
  - iv. Managing employees by establishing performance goals, allocating resources and assessing performances.
  - v. Establish rapport with Quality Assurance agencies,
  - vi. Establish liaison with service Head Quarters and Depots and organize timely dispatch of goods.
  - vii. Promote continual improvements and actively contribute to a culture of innovation, excellence and accountability.
  - viii. Grow new business and develop solid client relationship.
  - ix. Responsible for Health, safety, Environment & Security Management to comply with statutory requirements and in-line with Company policies.
  - x. Project Management experience with PMP Certification will be an added advantage.

**Terms of Employment** : On Immediate Absorption basis.

- Pay Fixation & Allowances** :
- I. On Immediate Absorption basis
    - a) Basic pay of Officers joining on immediate Absorption basis will be fixed in the Pay Scale of Rs. 1,20,000/- to Rs. 2,80,000/- after protecting last pay i.e. (Basic+ DA+ Grade Pay if any) on receipt of last Pay certificate.
    - b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-IX Executives will also be paid.
  - II. As Re-employed Pensioner
    - a) Pay Fixation will be done as per DoPT / DPE guidelines.
    - b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-IX Executives will also be paid.

**Retirement benefit** : Can be drawn from the Services Independent of the Pay and Allowances offered in the Company.

**Place of Posting** BDL-Corporate Office- Hyderabad or BDL- Kanchanbagh Unit or BDL- Bhanur or BDL-Vizag Unit. However, the Candidate is liable to be posted / Transferred to anywhere in India / World depending on Organizational requirement.

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01-07-2021

**PRE-INTERVIEW FORM FOR EXECUTIVE DIRECTOR**

PLEASE AFFIX  
RECENT  
PASSPOERT  
PHOTOGRAPH

Name of the Post applied for: **EXECUTIVE DIRECTOR (PRODUCTION)**

1	Name of the Candidate (as per X <sup>th</sup> Class certificate in capital letters)	
2	Date of Birth (DD/MM/YYYY)	AGE as on 29-06-2021
3	Father's Name (as per your X <sup>th</sup> Class certificate) & Occupation	
4	Present Address (for correspondence)	
5	Permanent Address	
6	Phone No. / Mobile No.	
	Alternate Contact No.	
7	e-Mail ID (Mandatory)	
8	Nationality	
9	Religion	
10	Place of Birth & State	
11	Marital Status	
12	Specify the category you belong to (tick)	<b>UR / EWS / OBC / SC / ST</b>
13	Are you a Person with Benchmark Disability (PwBD). If yes, please specify the disability %	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> , If yes _____ % of disability & PwBD Category _____
	Please tick on your branch in Defence Services.	<b>ARMY / AIRFORCE / NAVY</b>
14	Are you an Ex-Servicemen (if yes, pl. specify no. of years of service)	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>No. of years:</b> <input type="text"/> <b>Date of retirement (DD/MM/YYYY):</b> _____

Signature: \_\_\_\_\_

15. Educational Qualifications (Declare all the qualifications, which you possess and pursuing):

Sl. No.	Qualification (SSC & onwards)	Subjects / Specialization	i. Period of Study (From To) (Month & Year) ii. Total duration of the Course	University / Institution & Address	Full Time / Correspondence / Part Time	Month & Year of Passing	Percentage (%) of Marks secured	Course is Recognized by UGC / AICTE/ DEC / State Govt. / Central Govt. (please specify)
1.								
2.								
3.								
4.								
5.								

I hereby declare that I do not possess any other qualifications and also not pursuing any other course. I may be terminated without notice if Management found that I have concealed any higher qualification, which I have possessed before joining the Company and also pursuing higher qualification at the time of joining the Company.

Signature: \_\_\_\_\_

16. **Post/Designation wise & Company/Firm wise Experience details to be mentioned, if any** (Starting from Present Employer/Company):

S. No.	i. Name of the Organisation / Firm. ii. Address iii. STD code & Telephone No. iv. e-mail. (2)	Central / State / PSU / Private (3)	Designation / Post held (4)	i. Scale of Pay (5)				Contract / Trainee / Tenure / Permanent (6)	Period of Service (8)		Total Period of Service (Years - Months) (10)	Reasons for leaving (11)
				ii. Basic	iii. DA	iv. Gross Salary	From (dd/mm/yyyy)		To (dd/mm/yyyy)			
1.	i.			i.								
	ii.			ii.								
	iii.			iii.								
	iv.			iv.								
2.	i.			i.								
	ii.			ii.								
	iii.			iii.								
	iv.			iv.								
3.	i.			i.								
	ii.			ii.								
	iii.			iii.								
	iv.			iv.								

Signature: \_\_\_\_\_

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
4.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
5.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
6.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
7.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						

I hereby declare that I have written correct experience details. I may be terminated without notice if Management found that I have concealed/ wrong experience details mentioned the above experience details column. **(Note: If the post & Company wise experience details are more than 07 rows, please furnish the experience details in additional sheet(s)).**

Signature: \_\_\_\_\_ Page 04 of 07

17. Experience details, if any, starting from the Present Employer /Company & **Present Post /Designation wise** (please attach additional sheet, if required) and enclose Resume.

<b>Sl. No.</b>	<b>Name of the Company Office / Firm or Institution</b>	<b>Post held (Period-From dd/mm/yyyy To dd/mm/yyyy)</b>	<b>Nature of Duties for the said Post (Min. 100 characters &amp; Max. 200 characters)</b>
1.			
2.			
3.			
4			
5.			
6.			
7			

Signature: \_\_\_\_\_



18. Organisation Chart depicting Candidate Present Position / Designation, Roles & Responsibilities in the Present Organisation / Company only.

<p><b>Name &amp; Address of the Present Organisation / Office / Firm / Institution</b></p>	
<p><b>Organisation Chart depicting candidate Present Position / Designation in the Present Organisation / Company</b></p>	
<p><b>Role &amp; Responsibilities of the Candidate in the Present Organisation.</b></p>	

Signature: \_\_\_\_\_

19	Present Pay particulars ( ` )  Scale of Pay (if applicable) a. Basic b. Dearness Allowance (if applicable) c. HRA d. Variable Pay (if any) e. Other (Pl. Specify) f. CTC (a+b+c+d+e) (Enclose copy of latest pay slip)	<u>Per Month</u>	<u>Per Annum</u>
20	Any of your relative working in BDL (tick) (if yes, specify details)	Yes <input type="checkbox"/>	No <input type="checkbox"/>  NAME:  Staff No.:
21	Have you ever attended for Interview for any post in BDL (if yes, please specify)	Yes <input type="checkbox"/>	No <input type="checkbox"/>  Name of the Post:  Date when attended:

**DECLARATION**

I hereby declare that the information stated above by me is true, complete to the best of my knowledge and belief. In case, the information stated above by me is found to be false or incorrect, my candidature, appointment may be considered terminated without any notice.

Date:

Signature:

Place:

Name of the Candidate: